

Hawaii Resort Rentals Agreement for Hale Pele

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Thank you for choosing to stay with us! Please fill in this form on your computer. Then print, sign and fax it Or email it to info@HawaiiResortRentals.com. Call with questions or if any information is not readable.

This agreement is made on _____ between Owners Kat & Derry Ryan & **Guest:** _____. Guest agrees to rent Pele, 69-555 Waikoloa Beach Dr #601 in Waikoloa Colony Villas, Waikoloa, HI 96738 on the following terms. **Please initial to verify dates:** _____

	Dt:	4:00 PM until	Dt:	11:00 AM	
1	Villa Rental:	nts @		per night	
2	Extra charge for	guests @	\$100	per guest for over 5 guests	
3	Hawaii transient tax:	13.25%			
4	Cleaning fee: \$165 + 4.16% tax				\$171.86
5	Total accommodation charge				
6	Refundable security deposit				\$300.00
7	Total due				
8	Reservation deposit: 25% of line 5 total due				
9	Balance due	45 days before arrival			

Guest information and credit card authorization

Full payment is due 45 days before arrival. Guest authorizes above charges to my Discover, MasterCard, Visa, JCB, Diners Club, China UnionPay, BCard or DinaCard. *We prefer no corporate or foreign credit cards.*

Name on Credit Card, *must be name of Guest:* _____

Credit Card # _____ - _____ - _____ - _____ Exp Date: _____ 3-digit code on back of card: _____

Cardholder Mailing Address:

Street: _____

Guest Home Address, *if different:*

Street: _____

Email: _____

City: _____

State: _____

City: _____

State: _____

Cell ph: _____

Home ph: _____

Zip: _____

Zip: _____

Country if not US:

Names of other guests and ages of children

_____	_____
_____	_____
_____	_____

Check to add guests above to Kings' Club Golf list for discounts at Kings and Beach Courses: _____

The master bedroom has a king bed. In 2nd bedroom choose: 2 twin beds: _____ or king bed: _____

Check to have sleeper sofa made up: _____

Please tell us where you found us. If online, which website did you see first? _____

Emergency contact not traveling with you: _____ Phone: _____

Check-in time is 4:00 PM. Checkout time is 11:00 AM. Requests for early check-in or late checkout must be made in writing and may be subject to an additional charge. If your flight is at night, you may want to book an extra day to guarantee the ability to stay late.

Cancellation policy: Refunds, less a cancellation \$100 fee, will be credited or mailed within 7 days of written cancellation. Over 60 days before arrival date, all payments are refunded. 30-60 days before arrival date, 'Reservation deposit' on line 8 is charged, any balance refunded. 5-29 days before arrival, 70% of 'Villa rental' is charged, balance is refunded. Less than 5 days before arrival date, 'Villa rental' is charged, balance is refunded. Owners may cancel reservations with 45 days written notice and full refund of payments. You may wish to get insurance from a third party, as we do not insure your trip. See www.travelinsurancereview.net.

Guest agrees to: Leave the villa in the same condition as found less normal wear and tear; abide by HOA & pool rules in Aloha Book in villa; close doors and windows when air conditioning is on; and not reprogram the thermostat below 74 degrees. It may damage air conditioner. Maximum number of guests is six. No smoking is allowed anywhere inside, on lanais or in common areas, except in two designated outdoor smoking areas. No pets, candles or large parties. **Guest, please initial here:**

Owners agree to: Provide a fully furnished unit including linens, kitchenware, phone, unlimited US & Canadian direct-dial calls, wireless DSL, garage & parking pass. Owners do not insure Guest's personal property against loss/damage, including but not limited to vandalism, fire, water damage, criminal or negligent act by others, fire, or against personal injury to Guest for reasons other than neglect on Owner's part. The villa is cleaned before your arrival. Daily maid service is not included. We can arrange additional cleaning at your expense.

Security deposit: The villa is inspected and inventoried between guests. Missing items, damage or extensive cleaning will incur additional charges, invoiced at 1.3 times the cost of replacement or repair. An invoice will be provided for any additional charges following Guest's stay. Such determination will be made at the Owner's discretion. A \$500 fee will be charged for smoking in the villa. The unused portion of the Security Deposit will be refunded within 2 weeks from departure. The Credit Card Authorization Form provides a payment guarantee for charges incurred above the initial security deposit, plus, if necessary, collection and attorney fees. Guest and Owners agree to attempt to resolve any dispute in good faith through mediation before taking legal action.

Upon departure, please:

1. Start the dishwasher.
2. Start a load of towels; these take a long time to dry.
3. Turn off TV and cable box, lights, 3 ceiling fans and appliances.
4. Put the kitchen garbage in a Villas Complex dumpster by the road.
5. Lock all doors & close windows.
6. Leave both sets of keys, garage door opener inside in the entry. Use the key in the lock box to lock the front door. Then return key to the lockbox. Our cost of \$75 will be charged for a lost set of keys or opener.

Guest typed name or signature: **Date:**

Mahalo for choosing Hawaii Resort Rentals! Kat and Derry

Hawaii Resort Rentals has been registered with HI State Dept. of Commerce & Consumer Affairs, Business Registration Div. under #4018331 since 2003, is licensed with HI State Dept of Taxation, Tax ID #W40949158-01 and remits GE and TA taxes under Tax Lic. #30135630.